

**Practicum in Teaching Students with Emotional/Behavioral Disabilities
Mid-term and Summary Evaluation Form**

Practicum Student: _____ Cooperating Teacher: _____

School: _____ Date: _____

Using the key, 1-4, estimate the practicum teacher's characteristics and abilities in the areas listed.

1-Excellent 2-Good 3-Poor 4-Unacceptable

		Self-evaluation	Teacher's Evaluation
I.	Personal Characteristics		
1.	Professional Appearance	_____	_____
2.	Poise, confidence	_____	_____
3.	Dependability/promptness	_____	_____
4.	Enthusiasm	_____	_____
5.	Oral communication skills	_____	_____
6.	Written communication	_____	_____
II.	Professional Characteristics		
1.	Interest in teaching	_____	_____
2.	Knowledge of subject matter	_____	_____
3.	Acceptance of responsibility	_____	_____
4.	Acceptance of criticism	_____	_____
5.	Ethical behavior	_____	_____
III.	Planning and teaching (if appropriate)		
1.	Plans submitted for approval	_____	_____
2.	Sound, measurable objectives	_____	_____
3.	Imaginative, flexible, appropriate	_____	_____
4.	Variety of activities	_____	_____
5.	Use of material and media	_____	_____
6.	Alertness to student reactions	_____	_____
7.	Involvement of students	_____	_____
8.	Provision for evaluating students	_____	_____
IV	Classroom management (if appropriate)		
1.	Environment conducive to learning	_____	_____
2.	Organized classroom procedures	_____	_____
3.	Flexibility in changing situations	_____	_____
4.	Firm, fair, consistent practices	_____	_____
5.	Use of approved discipline	_____	_____
Grade recommendations: Mid-semester:		Pass _____	Fail _____
End of semester:		_____A _____B _____C	_____D _____F

Signed: _____ Date: _____

The practicum student will complete the form before the cooperating teacher and then give the form to the cooperating teacher. After the cooperating teacher completes the written evaluation, s/he will discuss the evaluation with the practicum student before mailing/faxing it to the VCU faculty member. The final evaluation will become part of the VCU student's file and used in the on-going process of appraisal of VCU student outcomes. Data may be aggregated with other VCU student for accreditation reviews, but will not be recognizable in terms of individual student names. Confidentiality will be maintained by VCU faculty members.

PLEASE fax to 225-3554 or mail mid-term and final evaluation to:

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